



V. PUBLIC COMMENTS

There were no public comments.

VI. SPECIAL REPORTS AND RECOGNITION

There were no special reports or recognitions.

VII. BOARD MEMBER REPORTS

- The Board Members thanked Mrs. Scaggiari for her four years of service to Englewood Schools and all her contributions to the Board. Ms. Miller thanked Mrs. Scaggiari for her support, teamwork and their friendship formed over the last four years. Ms. Miller said she appreciates the commitment, time, knowledge and care that Mrs. Scaggiari has given the district. Board Members expressed their pleasure working with Ms. Scaggiari and their hope that after taking some time she will return to volunteer on district committees. Mrs. Scaggiari responded that she knows there is a lot of work to be done and she will remain involved.

VIII. SUPERINTENDENT REPORT

- Dr. McCabe stated that Mr. Gramstorff would be leaving his position as Executive Director of Human Resources. Mr. Gramstorff has accepted a position with Aurora Schools starting January 2008. Thanking Mr. Gramstorff for his dedicated work at Englewood Schools Dr. McCabe expressed that he personally would miss Mr. Gramstorff very much.
- Dr. McCabe congratulated Bobby Miller, EHS student, who was selected, for a second consecutive year to perform with the Colorado All-State Choir. Bobby will be performing with the mixed choir made up of 150 talented students from Colorado schools. Emphasizing that being selected to this group is very competitive and an extreme honor. The performance will be in February 2008.
- Dr. McCabe thanked Ms. Scaggiari for her dedication to Englewood students and service on the Board of Education. He wished her good times with her family and good luck.

IX. ACTION/DISCUSSION/INFORMATION ITEMS

1. Acknowledgement of Official 2007 Election Returns from Arapahoe County

Ms. Karen Miller stated the official election results certificate, from Arapahoe County, had been received. Dr. McCabe said the official canvass; made on November 19, 2007 of the votes of the November 6, 2007 election indicated that Karen Miller and Vicki Howard were elected to the Englewood Schools Board of Education.

Mrs. Thompson moved and Ms. Hunt seconded, to approve the Official 2007 Arapahoe County Election Returns Report.

ROLL CALL:

Mr. Gorsky, Aye  
Ms. Hunt, Aye  
Ms. Miller, Aye

Ms. Howard, Aye  
Ms. Thompson, Aye  
Motion Carried, 5-0

2. Oaths of Office

Ms Heather Hunt read the oath of office to Ms. Miller, returning to the Board and Ms. Howard, newly elected to the Board of Education. Ms. Miller and Ms. Howard repeated the following oath: *I do hereby swear that I will faithfully perform the duties of the office of Director of School District Number One, Arapahoe County, Colorado, as required by law and will support the Constitution of the United States, the Constitution of the State of Colorado, and the laws made pursuant thereto.* Mrs. Hunt presented a copy of the oath and a certificate of election to Ms. Miller and Ms. Howard.

3. Reorganization of the Board of Education

Dr. McCabe stated that after an election of members to the Board of Education the Board is required to reorganize by electing officers. Ms. Thompson nominated Ms. Heather Hunt for president and Mr. Gorsky seconded the nomination. The Board elected, by acclamation, Ms. Heather Hunt President. Ms. Hunt nominated and Ms. Thompson seconded Ms. Karen Miller for 1<sup>st</sup> Vice President, the Board elected, by acclamation, Ms. Miller, 1<sup>st</sup> Vice President. Ms. Shelley Thompson was nominated by Mr. Gorsky and seconded by Ms. Miller to be 2<sup>nd</sup> Vice President, the Board elected Ms. Thompson, 2<sup>nd</sup> Vice President by acclamation. All nominations were approve unanimously. Mr. Gorsky and Ms. Howard briefly discussed which position they preferred and decided Mr. Gorsky would remain Treasure and Ms. Howard would be the Secretary. The positions of Treasure and Secretary were decided by acclamation.

4. Appointments of Board Representatives and/or Alternates

Ms. Thompson requested to be the Library Board Representative and Mr. Gorsky said he was also interested in that position. Ms. Thompson stated that the Englewood Education Foundation (EEF), which she currently serves on, wanted a working member representative not just a liaison and this appointment did not fit with her work schedule. Ms. Thompson asked who would consider accepting the EEF position? Ms. Miller asked about the time commitment and Ms. Thompson said the meetings were 1.5 hours long and serving on a committee was expected. Ms. Miller agreed to be the EEF Representative. Filling the various appointment continued for members to serve on several other organizations and committees. Ms. Howard will serve on the Nutrition Advisory Council and the Coordinated Health and Wellness Committee. Ms. LaPlante stated that the Nutrition Advisory and the Health Committees could schedule their meetings back to back to make serving on those committees more time efficient. Ms. Miller will represent the district on the Parks and Recreation Committee along with the Englewood Education Foundation. Ms. Thompson was selected to the Library Board. Ms. Hunt will continue her commitment to the CASB Legislative Network (a two year commitment) and the City/Schools Committee. Mr. Gorsky also continues on the City/Schools Committee and as the CASB Delegate. The Board discussed the probability that the City/Schools committee will become active when decisions about the sale of the Flood property need to be made.

5. Cherrelyn Calendar Change

Ms. Mary Vedra presented information on the request for changing Cherrelyn's calendar to allow for additional time for teacher training. Stating that the focus of school improvement planning efforts has been toward district and school-wide alignment of curriculum, instruction and assessment. In 2006-07 school year Cherrelyn staff completed the Expository Writing Module from the comprehensive Write Tools training program. The teachers have requested an additional full day for training in Narrative Writing. Currently the planned staff development days, occurring before CSAP testing, are scheduled for district-wide work, developing essential learning proficiencies in reading and writing. To allow for the Narrative Writing training, in time to allow students to learn by these methods before CSAP testing, Ms. Vedra requested that the Board allow Cherrelyn to change their calendar by adding January 8, 2008 as a non-student contact day, extending winter break by one day. If approved the school will implement communication of the change to families using a formal letter, the school newsletter, emails and phone calls.

Ms. Thompson moved and Ms. Hunt seconded, to approve the addition of January 8, 2008 as a non-student contact day at Cherrelyn Elementary.

ROLL CALL:

Mr. Gorsky, Aye  
Ms. Hunt, Aye  
Ms. Miller, Aye

Ms. Howard, Aye  
Ms. Thompson, Aye  
Motion Carried, 5-0

6. EHS Late Start Calendar 2<sup>nd</sup> Semester

Ms. Vedra presented information on the request from Englewood High School to move to the late start calendar for second semester. By eliminating the remaining early release days and gaining 630 minutes of instruction time. This time would be used for advisement periods and staff development time. Ms. Miller asked Ms. Shannon Eldridge what her opinion was on changing from the current two days of 30-minute advisement periods to one day with a 90-minute period. Ms. Eldridge expressed that she did not value the advisement class time and felt advisement was not providing useful knowledge, referring to a task of writing letters to parents. She thought students did not take advisement seriously. Ms. Vedra said the parent letters were a form of non-fiction writing but if students did not value the class perhaps it should be brought up in student council. Considerations for changing to the late start calendar and selecting Friday as the late arrival day included the impact on school transportation, families, instruction and Essential Learning work. Ms. Hunt stated that it appeared the EHS staff was in favor of this change. Ms. Vedra pointed out that the supervisor and assistant supervisor of transportation were at the meeting and if the Board had transportation questions they could ask Mr. Henderson or Mr. Anderson. Mr. Anderson explained some of the pressures on the busing scheduling stating that Friday was the best day for transportation to provide service for late arrival. Ms. Howard asked how the school planned to inform families of the change and stated that she was concerned about changes being made mid-year. Ms. Eldridge expressed the need for the information to be distributed very soon. Ms. LaPlante request that Mr. Anderson serve on the district calendar committee, in the future, so effects on transportation could be considered.

Ms. Miller moved and Ms. Thompson seconded, to approve moving EHS to the late start calendar for second semester.

ROLL CALL:	Mr. Gorsky, Aye Ms. Hunt, Aye Ms. Miller, Aye	Ms. Howard, Aye Ms. Thompson, Aye Motion Carried, 5-0
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7. Communication Plan

Ms. Thompson informed the Board that she would work as lead consultant, pro bono, in conjunction with Ordinary Magic, a strategic marketing, fundraising, public affairs, communications management and overall institutional advancement resource to develop a communication plan for the District. Ms. Thompson stated the Board decided that improved communication with schools, families, and the community was necessary to increase their effectiveness. Leading the discussion she stated she would produce a scope of work and an analysis of what surrounding districts are doing in the area of communication. Included would be a comparison of what is currently being done and what is desired and how to close the gap. The study will be completed in time for the start of the budget planning process. Ms. Thompson asked the Board what they would like to accomplish, how communication can serve their goals, why is it important and what areas they would like to see change. Several points were mentioned with Ms. Eldridge mentioning educating kids. The goal statement developed for the communication plan is: To create a positive communication environment in which to educate kids and improve student achievement. The Board listed current positive communication features. Ms. Thompson promised to bring the developed plan to the December 11, 2007 Board meeting. Phase two is execution of the plan, which will not be Ms. Thompson's responsibility.

8. Capital Needs Assessment

Dr. McCabe stated that having a capital needs assessment, at this time, in conjunction with the sale of the Flood property and the money that will provide for capital improvements is a good idea. Ms. LaPlante provided information for the basis of the recommendation of the DLR Group to do the study. Having requested proposals from architect/engineering firms to perform a capital needs assessment for the District nine proposals were received. The DLR Group's proposal was the lowest bid and they have done work, in the past, for the district and are familiar with our schools and community. This work will provide a prioritized list of all capital projects to help guide decisions determining the use of funds from the sale of the Flood property and future bond money. The desires of the community, in relation to the physical aspects of the schools, would also be assessed. This work will provide information to allow for effective long-range planning and effective operations. Dr. McCabe asked what the time-line for the work was and Ms. LaPlant said, with Board approval, this work could begin in two weeks. Stating that there is no hurry since the work will not be paid for from the general fund instead from funds from the sale of Flood and possibly a future bond. If the district did propose a bond issue the DLR Group could help to determine what improvements the community would most like the schools to have. Ms. Hunt asked if the DLR Group would do design work for the projects and Ms. LaPlante answered that DLR Group does design work but this bid is for what they would recommend and not what they would actually do. Ms. Thompson stated that she feels very good about taking this pro-active approach to management.



X COMMUNICATIONS

A list of upcoming Board events is provided in the agenda.

A special mention was made that Board Training Workshops will be occurring at 6:00 p.m. before the regularly scheduled Board meetings through February 2008.

XI. FUTURE AGENDA ITEMS

Dr. McCabe provided these items in the form of a memorandum.

XII. ADJOURNMENT

There being no further business, Ms. Hunt adjourned the meeting at 8:30 p.m.

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Ms. Heather Hunt, President  
Board of Education

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Linda Felling, Secretary to the  
Superintendent and Board of Education

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Date Approved