

ENGLEWOOD SCHOOLS  
Englewood, Colorado  
Minutes of the Regular Meeting of the Board of Education  
June 2, 2009

MEMBERS PRESENT

MS. HEATHER HUNT, Presiding  
MS. MICHELLE GONZALEZ  
MR. SCOTT GORSKY  
MS. VICKI HOWARD  
MS. KAREN MILLER

ABSENT:

STAFF PRESENT:

Mr. Sean McDaniel, Superintendent  
Ms. Peg LaPlante, Assistant Superintendent/CFO  
Ms. Callan Clark, Director, Student Services  
Mr. Dale Stout, Director, Technology  
Ms. Mary Vedra, Director, Learning Services

OTHERS PRESENT:

|                              |                |
|------------------------------|----------------|
| Eva Pasiewicz                | Jim Glasscock  |
| Linda McCaslin               | Nikki Westfall |
| Angie Robideau               | Tina Prange    |
| Mr. and Mrs. Arnold Sherwood | Carol Petersen |
| Jenifer Peters               | Sharon Keeling |
| Matt Peters                  | Dave Keeling   |
| Tom Munds                    |                |

I. CALL TO ORDER

Ms. Hunt, President, called the regular meeting of the Board of Education to order at 7:00 p.m. in the Board Room of the Roscoe L. Davidson Administration Building.

II. PLEDGE OF ALLEGIANCE

III. ADDITIONS TO AND ADOPTION OF AGENDA

Mr. McDaniel said there were two #4's and directed to change the second item 4 to 5 and 5 to 6 on the agenda. There was a Personnel Addendum.

IV. APPROVAL OF MINUTES

Regular Meeting, May 5, 2009

Regular Meeting May 19, 2009

Ms. Hunt asked that the May 19<sup>th</sup> minutes reflect that Ms. Gonzalez took her oath of office before the Action/Discussion/Information items on the agenda. The agenda was revised to show this change. The Board then officially moved to accept the appointment during item number IX-1.

V. PUBLIC COMMENTS

Mr. Jim Glasscock addressed the Board regarding the Englewood Mason's desire to purchase the 1.4 acres Flood playground property for the site for the new Masonic Lodge. He left plans for the new lodge with the Board.

VI. SPECIAL REPORTS AND RECOGNITION

Volunteer Plaques and Gold Certificates were awarded to volunteers, who were nominated by principals and selected by the Board, for their outstanding contributions to the students of Englewood Schools.

Ms. Hunt asked **Mr. Arnold Sherwood** to come forward to receive his award. Ms. Hunt thanked Mr. Sherwood for reading, every Tuesday and Thursday for the past 10-years, with the students of Clayton Elementary. Ms. Hunt stated that at the age of 90, Mr. Sherwood inspires us all and touches the hearts of many.

**Ms. Jenifer Peters** received a Volunteer Plaque award for her work at Charles Hay Elementary. Ms. Hunt stated that even though Ms. Peters' kids have continued to middle school she still dedicates many hours to Charles Hay serving on PTSA board and orchestrating school/community events. Ms. Peters is a gourmet extraordinaire and provides staff meals, she single-handedly catered a spaghetti dinner for the school to raise funds for the technology fund. Ms. Peters also takes on a great amount of work for the 5<sup>th</sup> grade continuation event. Ms. Peters continued presence at Charles Hay is sincerely appreciated.

**Ms. Angela Robideau** has been an active volunteer at Clayton Elementary for many years. She has worked on the bond issue, PTSO, fundraisers, book fairs, eye screenings, and numerous other activities. For her dedication and willingness to take on any task she is sincerely appreciated and awarded a Volunteer Plaque.

The children at Charles Hay Elementary fondly call **Ms. Carol Petersen** "Grandma Carol". Everyday she is at the front entrance keeping a watchful eye over the students. She supports the staff by bringing goodies, gifts and a smile. Her generosity has no end, and her presence is a comfort and a blessing to all at Charles Hay. Ms. Petersen received a Gold Certificate.

**Ms. Tina Prange** received a Gold Certificate for her volunteer work at Clayton Elementary. Ms. Prange has been a member of the School Accountability and Advisory Committee, provided classroom parties, worked on a wide variety of school events, attended field trips, science fairs, eye screening and prepared food to teachers during conferences. For being a willing volunteer Ms Prange received a Gold Certificate.

**Martha Warner (EMS) and Kellie Doane (Clayton)** could not attend but were also awarded Gold Certificates for their volunteer work and devotion to Englewood kids.

The Board presented **Ms. Sharon Keeling** with a Retirement Plaque for her 15 years of service in the Library/Media Center at Cherrelyn Elementary. Ms. Eva Pasiewicz, Principal of Cherrelyn, read a heartfelt tribute written by some of Ms. Keeling's co-workers. The Board thanked Ms. Keeling for her contributions to Englewood Schools and congratulated her on her retirement.

The Board took a ten-minute break to serve cake to the audience as part of the Volunteer/Retirement activities.

## VII. BOARD MEMBER REPORTS

- Mr. Gorsky said that he enjoyed all the end of the year activities that he attended and thought the events were all first class.
- Ms. Howard stated that she was very impressed with the graduation speakers and thought all the kids did an excellent job. Ms. Howard attended Arts Alive at Clayton and enjoyed the kids' work and all the activities. Mentioning the Chile Cook Off at EMS she said, as part of a fundraising activity that evening, Mr. Blackburn, Assistant Principal at EMS and great sport, allowed kids to shave his head. Ms. Howard also attended the Volunteer Teas at Charles Hay and EHS. Ms. Howard said they were very nice and the Charles Hay Tea was very well attended.
- Ms. Gonzales said she was excited to join the Board at a time when there were so many great activities taking place across the district. She thought the CFAHS Rose Ceremony was a great event with many heartrending stories. The Clayton volunteer breakfast was nice with great food. Clayton held a carnival for the first time in many years. The weather was chilly but the event was still a success and raised \$1200.
- Ms. Miller reported on the recent Englewood Education Foundation (EEF) meeting. Ms. Carolyn Armstrong has been volunteering in the EEF office for many months and is now a member of the foundation making her volunteer work more efficient. The Class of 1959 is having its 50<sup>th</sup> Reunion. A sox-hop is planned. There will be a link on the EHS web site to information about the reunion. Ms. Miller noted that the EEF provided scholarships to EHS and CFAHS students. Ms. Miller thanked the administrators for attending the continuations and graduation events.
- Ms. Hunt agreed with Ms. Miller about how well the administrators support activities across the district and mentioned that teachers and administrators support Englewood kids by attending events including events that take place out of the district. Ms. Hunt stated the support is beyond expectation and remarkable. Ms. Hunt thought the graduation events were moving and found it especially moving when the EHS seniors stood and turned toward their families and sang the last verse of the song *Teach Your Children* by Graham Nash.

## VIII. SUPERINTENDENT REPORT

- Mr. McDaniel reported that the Children's Hospital School Health Program has been well received by our school community once again this year. Mr. McDaniel said Cathy Zirkelbach and Helen Ricles do a wonderful job of mentoring, training, and serving our families. A major initiative for the 2009-2010 school year will be an internal audit of our district immunization plan. Callan Clark will take the lead in this endeavor and will work with Cathy and Helen to identify ways to strengthen the existing program. Mr. McDaniel wants to lighten the amount of time and effort principals have to devote to immunization compliance.
- Mr. McDaniel had the privilege of introducing Ms. Linda Enslow, Art Teacher at Cherrelyn and Hay, at the Englewood Rotary's Circle of Heroes Celebration on Saturday, May 30. Each year the Rotary selects a Fireman, Policeman, and Teacher to recognize them for outstanding service. Mr. McDaniel stated that Ms. Enslow is a wonderful representative and was selected for her work with the children in Englewood and Mexico. Ms. Enslow works on fundraising events for supplies for the Mexican children where she spends time each summer teaching. Mr. McDaniel stated that Ms. Enslow's work is a very appropriate fit for the IB program at Hay Elementary. Ms. Enslow is making a difference in children's lives.

- Mr. McDaniel said the CFAHS Rose Ceremony and Graduation, EHS Choir Concert, awards programs, and Graduation, and various continuations, barbeques, Field Days, and carnivals at the schools were all inspiring, enjoyable, and well attended. We finished strong this year. There are great things going on in the district. Marketing cards have been mailed highlighting the programs in the district. The effectiveness of the mailing will be evaluated later but already, Mr. McDaniel stated, he has talked to at least 16 kids and families who learned new things about the district from the cards. Planning and preparation for next year is well underway and expectations are high. Mr. McDaniel said Ms. LaPlante's enrollment projections for next year indicated a reversal in enrollment decline in the primary year. Mr. Gorsky said if the enrollment trends are reversing in Englewood he hopes it does not impact the budget too much under the averaging formula that has been used during declining years.

### **PUBLIC HEARING FOR THE FISCAL YEAR 2009-2010 BUDGET**

Ms. Hunt called for people to address the Board regarding the 2009-2010 Budget. There were no comments.

#### **IX. ACTION/DISCUSSION/INFORMATION ITEMS**

##### **1. Curriculum Adoption (1<sup>st</sup> Reading)**

Ms. Hunt thanked Ms. Vedra and Ms. Beth Hankle for agreeing to reschedule this item that was originally on the June 2 agenda. Ms. Vedra presented a Power Point on Englewood Schools' Student Achievement Focus. Ms. Vedra clarified learning in the district through consensus on Essential Learning Targets/Proficiencies. Ms. Vedra explained that the first step was to establish a Guaranteed and Viable Curriculum by determining Essential Learning Targets (ELTs). Teams of teachers from the elementary and secondary level have completed a great amount of work establishing the Essential Learning Targets for Language Arts, Science, Math and World Language. Ms. Vedra showed the progress of the work completed by subject and grade level. Ms. Miller asked about science, that was blank on the chart. Ms. Vedra explained the State standards for science are good and the district would like to use those. Mr. McDaniel noted that the stated objective was to accomplish 94% of the work by May 15, 2009. The chart in Ms. Vedra's presentation indicated that although the objective has not been met the accomplishments are high. A slide indicated how the algebra strand in math begins with skills learned in kindergarten, fifth, seventh then all being applied in ninth grade algebra. Once the Guaranteed Curriculum is accomplished a Viable Curriculum must be ensured. Ms. Vedra outlined the steps including Map/Pace Essential Learning Targets that includes the curriculum and how it is taught. Collaboratively created common formative assessments are developed to effectively measure learning. The new materials being requested meet the requirements of the developed curriculum and provide a range of learning and assessing opportunities. The new books allow for target instruction to address specific skills and include a success tracker program that allows kids to target gaps and generate work to meet their needs. Ms. Hankle pointed out that we have kids across the board in math levels. These new math materials will allow learning to focus on individuals where they are and bring them along. Mr. Gorsky inquired what type of professional development would accompany the new material to allow teachers to use the new resources most effectively. Ms. Vedra said if the Board approves, the materials training would take place in August and continue



*BE IT RESOLVED, that in accordance with C.R.S. 22-44-110, the Board of Education authorizes an increase in appropriations and expenditures in the 2008-2009 Colorado Preschool Fund.*

|  |            |
|--|------------|
| <i>Current Appropriation for Preschool Fund</i>  | \$ 333,036 |
| <i>Additional Allocation for Preschool Slots</i> | 261,609    |
| <i>New Budget for the Preschool Fund</i>         | \$ 594,645 |

*BE IT RESOLVED, that in accordance with C.R.S. 22-44-110, the Board of Education authorizes an increase in appropriations and expenditures in the 2008-2009 Capital Reserve Fund.*

|   |              |
|---|--------------|
| <i>Current Appropriation for the Capital Reserve Fund</i> | \$ 1,232,880 |
| <i>Increase in Revenue</i>                                | 533,000      |
| <i>Adjusted Appropriation for Capital Reserve Fund</i>    | \$ 1,765,880 |

*BE IT RESOLVED, that in accordance with C.R.S. 22-44-110, the Board of Education authorizes a decrease in appropriations in the 2008-2009 Technology Fund.*

|  |              |
|--|--------------|
| <i>Current Appropriation for the Technology Fund</i> | \$ 4,295,270 |
| <i>Decrease in Fund Balance at July 1, 2008</i>      | 44,283       |
| <i>Adjusted Appropriation for Technology Fund</i>    | \$ 4,250,987 |

Ms. Hunt moved and Ms. Miller seconded to approve the Supplemental Budget Appropriations that were read by Ms. Miller.

ROLL CALL:

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|-------------------|---------------------|
| Mr. Gorsky, Aye   | Ms. Hunt, Aye       |
| Ms. Gonzalez, Aye | Ms. Miller, Aye     |
| Ms. Howard, Aye   | Motion Carried, 5-0 |

### 3. Quarterly Financials

Ms. LaPlante presented the District financial statements for the quarter ending March 31, 2009. Reviewing the funds Ms. LaPlante said the General Fund is tracking close to last year but is a bit lower. Revenue from investments is lower. Ms. LaPlante has limited expenditures to save money for the future. Bond redemption is on target with Capital Reserve having additional money, that is being held for necessary projects to that may arise. Ms. LaPlante explained expenditures and encumbrances. Designated Grants cannot spend more than comes in from Grants. Food Service is earning more than expected. Ms. Hunt asked about the Kid Quest funds and Ms. LaPlante explained that the Kid Quest program was required to be self-supporting. Ms. LaPlante noted that the district is funded through tax revenue and with the economy being in a downturn tax revenues are expected to be lower, affecting funding. Ms. LaPlante has attended meetings with other districts' CFOs discussing possible funding scenarios. Ms. Hunt inquired about using the proposed stimulus money. Ms. LaPlante said the decision has been made not to spend or count on stimulus money because cuts next year are expected to be deep and the stimulus funds will likely be rescinded.

4. Teacher Contract Agreement Between Englewood Educators and the Board of Education

Mr. McDaniel provided an overview of significant changes to the 2009-2010 Negotiated Agreement, ratified by just under 85% of the Englewood Educators Association the week of May 26, 2009. A .17 percent increase will be applied to the salary base and steps and lanes on the salary schedule will be funded. An additional \$500 will be provided to teachers who are capped in a lane on the salary schedule. Insurance will be funded as in the past. Annual leave will be paid by a check or applied to a 403B plan in the amount permitted by law. If the stimulus funds are provided to the district negotiations may be re-opened. Negotiations were completed in a collaborative manner rather than a collective bargaining way under the direction of Adele Reester. Mr. McDaniel said Adele is very smart, she never gets rattled, and she did a great job. Jon Hubbard representing the teachers also did a great job, stated Mr. McDaniel. Mr. McDaniel added that Jon's approach was objective and emphasized what was best for kids. Comparing our district's agreement with other districts, Mr. McDaniel stated it is clear we had a good process and good cooperation. Ms. Hunt asked if it is common for professional development time to be covered in the contract. Mr. McDaniel said this is covered to allow for planning for effective use of professional development time.

Mr. Gorsky moved and Ms. Hunt seconded to approve and ratify the teacher's negotiated agreement for 2009-2010.

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|------------|-------------------|---------------------|
| ROLL CALL: | Mr. Gorsky, Aye   | Ms. Hunt, Aye       |
|            | Ms. Gonzalez, Aye | Ms. Miller, Aye     |
|            | Ms. Howard, Aye   | Motion Carried, 5-0 |

5. Technology Leases

Ms. LaPlante explained that the Technology Lease supports replacement of computers and purchase of technology items for the district. Student and staff computers are replaced on a rotating four-year basis to keep them serviceable and up-to-date. Mr. Stout received four bids for computer leases and the Apple Financial Services was the most competitive.

Ms. Hunt moved and Ms. Gonzalez seconded to approve the proposed computer lease with Apple Financial Services in the amount of \$101,956 that will be paid in three equal payments over three years from the Capital Reserve Fund.

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|------------|-------------------|---------------------|
| ROLL CALL: | Mr. Gorsky, Aye   | Ms. Hunt, Aye       |
|            | Ms. Gonzalez, Aye | Ms. Miller, Aye     |
|            | Ms. Howard, Aye   | Motion Carried, 5-0 |

6. Consensus Items

Ms. Miller moved and Ms. Hunt seconded, to approve the consensus items as follows:

- a. Personnel Recommendations and addendum
- b. Request for approval of Secondary Math Instructional materials change
- c. Approval of Reading and Math K-12 Intervention materials
- d. Policies JS and JS-E Student Use of the Internet and Electronic Communications (1<sup>st</sup> Reading)
- e. Policies Curriculum Adoption IGD and Class Rankings/GPAs IKC (2<sup>nd</sup> Reading)

ROLL CALL:

Mr. Gorsky, Aye  
Ms. Gonzalez, Aye  
Ms. Howard, Aye

Ms. Hunt, Aye  
Ms. Miller, Aye  
Motion Carried, 5-0

XI. COMMUNICATIONS

A list of upcoming Board events is provided in the agenda.

XII. FUTURE AGENDA ITEMS

Mr. McDaniel provided these items in the form of a memorandum.

XIII. ADJOURNMENT

There being no further business, Ms. Hunt adjourned the meeting at 9:09 p.m.

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Ms. Heather Hunt, President  
Board of Education

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Linda Felling, Secretary to the  
Superintendent and Board of Education

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Date Approved