

1100 BOARD OF EDUCATION BY-LAWS**1160 METHOD OF OPERATION****1162 Special Meetings****A. Notification to Members**

Special meetings of the Board of Education may be called by the President at any time and shall be called by him/her upon written request of a majority of the Board of Education. The Secretary shall cause written notice of any special meeting to be mailed or delivered to each member of the Board of Education stating time, place and purpose of the meeting. If the notice is delivered it shall be in the hands of the members no later than twenty-four (24) hours prior to the hour set for the meeting, and if it is mailed, it shall be mailed no later than seventy-two (72) hours prior to the hour set for the meeting.

B. Time and Place

Any member may waive notice of the time, place and purpose of a special meeting at any time before, during, or after such meeting, and attendance thereof shall be deemed to be a waiver.

C. Public Sessions

All special meetings of the Board shall be open to the public.

D. Order of Business

At any special meeting, no business other than that stated in the notice of said meeting shall be transacted, unless all members are present and shall consent to consider and transact other business.

E. Notification of Public and Press

The press shall be notified of special meetings of the Board. Written notice shall be provided in the same manner as to board members. If written notice is waived by Board members, the press shall be given telephone notice. The district shall maintain a list of persons who, within the previous two years, have requested notification of all meetings or of meetings when certain specified policies will be discussed. These individuals will be provided reasonable advance notification of Board meetings unless the meeting is a special meeting and there is insufficient time prior to the meeting to mail notice to persons on the list.

Reference: [CRS 22-32-106], [CRS 22-32-108], [CRS 24-6-402], HB-96-1314.