

- A. Powers and mandatory duties of the Board are defined in state statutes.
- B. The Englewood Board
 - 1. Legislative or policymaking. The Board is responsible for the development of policy and for the employment of a superintendent who will carry out its policy through the development and implementation of regulations.
 - 2. Educational planning and appraisal. The Board is responsible for acquiring reliable information from responsible sources which will enable it to make the best possible decisions about the scope and nature of the educational program. The Board is responsible for requiring appraisal of the results of the educational program.
 - 3. Staffing and appraisal. The Board is responsible for employing the staff necessary for carrying out the instructional program and establishing salaries and salary schedules, and other terms and conditions of employment, as well as for personnel policies district-wide in application. The Board is responsible for appraising the effectiveness of its staff by providing for their regular evaluation.
 - 4. Financial resources. As provided by Colorado Law, the Board is responsible for adopting a budget that will provide the financial basis for buildings, staff, materials, and equipment which will enable the district to carry out the educational program. The Board is responsible for exercising control over the finances of the district to assure proper use of, and accounting for, all district funds.
 - 5. School Facilities. The Board is responsible for determining schoolhousing needs, for communicating these needs to the community, for purchasing sites, and approving building plans that will support and enhance the educational program.
 - 6. Communication with public. The Board is responsible for providing adequate and direct means for keeping the local citizenry informed about the schools and for keeping itself informed about the wishes of the public.
 - 7. Judicial. The Board is responsible for acting as a court of appeal for school staff members, students, and the public when issues involve Board policy and their fair implementation.
- C. The Board may exercise the above powers and duties only when convened in a legally constituted meeting.
- D. Authority lies with the Board as a whole. It is legally a single, united body. Board policies and decisions are official and legally binding only when approved in an official meeting of the Board. An individual member cannot commit or bind the Board in any way without prior approval by proper Board action. Official action can only be exercised in an official Board meeting.
- E. No Board member, by virtue of his office, shall exercise any administrative responsibility with respect to the schools or as an individual command the services of any school employee.
- F. Each school director (member of the Board) shall have access to all school records at all times.

ADOPTED: February 28, 1978
REVISED: January 16, 1990

LEGAL REFS: C.R.S. 22-32-103 (2)
C.R.S. 22-32-109
C.R.S. 22-32-110