

Required Advisory Committees

Citizen advisory/review committees required by federal or Colorado statute or regulations shall be appointed by the Board of Education or authorized by the Superintendent consistent with the legal mandate.

- A. District Advisory Accountability Committee
The Board shall appoint a District Advisory Accountability Committee which shall make recommendations relative to the program of accountability.
- B. School Advisory Accountability Committee
The Superintendent shall authorize an advisory accountability committee which shall exist and function at each school.
- C. Advisory Certificated Personnel Performance Evaluation Council
The Board shall appoint an Advisory Certificated Personnel Performance Evaluation Council which shall, at a minimum, consist of the following members: one teacher, one administrator, one principal, one parent, one resident (not a parent of a child attending school).
- D. Special Education Advisory Committee
The Superintendent shall authorize and assure the operation of a Special Education Advisory Committee of which at least one-fourth of the members shall be parents of disabled children. The advisory committee shall advise the District on all aspects of the special education program and services, but shall have no administrative or decisional authority.
- E. ECIA - Title I Advisory Committee
The Superintendent shall authorize an advisory committee for parents of participating children to have input into the program.
- F. Vocational Advisory Council and Vocational Program Advisory Committees
The Board shall appoint a vocational advisory council, representing a cross section of the community, which shall assist the district in overall promotion, planning, coordination, and evaluation of all district vocational education programs but shall have no administrative or decisional authority.
- G. Englewood Early Childhood Education Council
The Superintendent shall appoint an Early Childhood Education (Preschool) Council as required by C.R.S. 22-28-105. The Council shall have by-laws and membership in keeping with the requirements of this statute.

Ad Hoc Advisory Committees

The Board of Education or staff may establish Ad Hoc Advisory Committees as needed. The specific purpose (charge) of the committee, organization, meeting times and membership shall be summarized in writing at the time the committee is established by the Board or authorized by the Superintendent.

- A. Composition of the Committee
Advisory committees should be representatives of the total school community, never a single segment. To insure representative committees, membership should be selected from various geographical areas, economic levels, religious and ethnic groups and occupations.
- B. Committee Appointment
The process for appointment to committees shall be determined by the Board of Education and/or the Superintendent.

The Board of Education shall be advised by the Superintendent when establishing or dissolving any advisory committee.

C. Duties of the Committee

Specific topics for study or well-defined areas of activity shall be assigned in writing to the committee immediately following its formation.

Committees are authorized as "advisory." Decision making cannot be delegated by the Board of Education.

D. Liaison Personnel

The Board of Education may appoint one of its members to provide liaison with each of its appointed committees.

The Superintendent may appoint a member of the administrative staff to serve as a channel of communication between the Superintendent's office and all appointed Board of Education advisory committees.

E. Resources

Advisory committees will be encouraged to utilize the wide variety of resources available, both inside and outside the school system.

Staff committee members will be primarily concerned with assisting the committee in securing information, supplies, equipment and facilities from within the school system.

Expenditures of District funds by an advisory committee shall be made only by established purchasing procedures and upon prior approval of the Superintendent.

F. Report of the Committee

Each committee will submit a written summary report of its work consistent with its charge.

G. Committee Dissolution

The Superintendent may dissolve any staff initiated committee and any Board appointed committee at any time during the existence of the committee.

ADOPTED: May 20, 2008

LEGAL REFS: C.R.S. 22-7-104 (accountability programs)
C.R.S. 22-9-107 (performance evaluation councils)
C.R.S. 22-32-109.1 (2) (community consultation on safe school plan, including conduct and discipline code)
C.R.S. 24-6-402 (open meeting law)

CROSS REFS: AE, Accountability/Commitment to Accomplishment
BEDA, Notification of Board Meetings