

Regular Meetings

Regular meetings of the Board of Education shall be held on the first and third Tuesday nights of each calendar month, 7:00 P.M. in the offices of the Board of Education, 4101 South Bannock Street, Englewood, Colorado, unless a different time and place has been designated at the time the official agenda is published.

Regular meetings of the Board may be postponed by a majority decision of the Board at the preceding meeting.

One regular meeting will be held in July and December.

Whenever a regular meeting date falls on a legal holiday, the Board shall establish another date for the meeting. Whenever the regular meeting date is election day, the meeting will be scheduled the next day, Wednesday.

All meetings of three or more members of the Board of Education at which any public business is discussed or at which any formal action may be taken, except for periods when the Board is in executive session, shall be open to the public. Notice of each meeting is to be posted at a place, within the boundaries of the district, designated by the Board of Education at its first regular meeting each year.

A majority of the entire Board of Education shall be necessary at all meetings to constitute a quorum for the transaction of business.

Special Meetings

A. Notification to Members

Special meetings of the Board of Education may be called by the President at any time and shall be called by him/her upon written request of a majority of the Board of Education. The Secretary shall cause written notice of any special meeting to be mailed or delivered to each member of the Board of Education stating time, place and purpose of the meeting. If the notice is delivered it shall be in the hands of the members no later than twenty-four (24) hours prior to the hour set for the meeting, and if it is mailed, it shall be mailed no later than seventy-two (72) hours prior to the hour set for the meeting.

B. Time and Place

Any member may waive notice of the time, place and purpose of a special meeting at any time before, during, or after such meeting, and attendance thereof shall be deemed to be a waiver.

C. Public Sessions

All special meetings of the Board shall be open to the public.

D. Order of Business

At any special meeting, no business other than that stated in the notice of said meeting shall be transacted, unless all members are present and shall consent to consider and transact other business.

E. Notification of Public and Press

The press shall be notified of special meetings of the Board. Written notice shall be provided in the same manner as to board members. If written notice is waived by Board members, the press shall be given telephone notice. The district shall maintain a list of persons who, within the previous two years, have requested notification of all meetings or of meetings when certain

specified policies will be discussed. These individuals will be provided reasonable advance notification of Board meetings unless the meeting is a special meeting and there is insufficient time prior to the meeting to mail notice to persons on the list.

ADOPTED: May 20, 2008

LEGAL REFS: C.R.S. 22-32-108 (board meetings)
C.R.S. 24-6-401 et seq. (Colorado Sunshine Act of 1972)

CROSS REFS: BEC, Executive Sessions
BEDA, Notification of Board Meetings