

ENGLEWOOD SCHOOLS
"APPROVED PRACTICES FOR USE OF THE INTERNET"
Terms and Conditions

For the purpose of this document the Englewood Schools are hereinafter referred to as "the District". The Board is committed to connecting teachers, administration, and support staff with each other and with resources around the world for improved collaboration and fast access to current information. Upon formation of the District's wide area network new guidelines will be developed that pertain specifically to its use and function.

Guidelines and Approved Practices pertain to the current forms of Internet access. Thus these rules of access are designed for individuals seeking to utilize the Internet in their official duties or in conjunction with approved District curriculum.

HOW TO GAIN ACCESS

Only employees of the District and students enrolled in the District may apply for a license (attached). Each must have a license on file with the managers of the network, the Executive Director of Business Services and the Executive Director of Instruction. Before funds can be allocated for Internet Services and before any student can utilize "free or grant" services through libraries or individual classrooms, their application (copy attached) must be approved and on file. Under normal circumstances, each applicant will be notified within ten days of receipt of her/his application.

RULES OF USE FOR ACCESS TO THE INTERNET
IN AN ENGLEWOOD PUBLIC SCHOOL

1. Internet access and any District Internet connection may not be used to access, download, store and/or distribute any material (text graphic, photo, audio) which is (or which contains material which would be classified as) defamatory, abusive, known to be untrue, obscene, profane, threatening or sexually explicit.
2. Access may not be used in any fashion which would result in violation of District policy, city, county, state, or federal law. Federal copyright regulations are a particular concern. Each user is responsible for knowing and abiding by his/her obligations and restraints within the law and District policy.
3. No user is permitted to use an Englewood Schools access to the Internet to promote illegal or immoral behavior or activity, nor to promote actions which violate school District policy and adopted procedures.
4. Englewood Schools access may not be used for mere entertainment, games, real time chat groups unrelated to instructional activities, personal gain, or any commercial enterprise. It exists only for communication and access to valuable educational information.
5. Users must realize that e-mail and other communication via the Internet are not guaranteed to be private.
6. Users shall not interfere with or in any way damage the data, programs, files, or network use of other approved users.

STUDENTS

File: JS-R

Student Use of the Internet and Electronic Communications-Regulation

7. Users shall not attempt to use a password, e-mail name, or Internet address which has been assigned for the use of another individual.
8. These rules may be modified by the District at any time without prior notice.

COST OF USE

Any user who incurs cost for access of services to the Internet without prior authorization by the Executive Director of Business Services and the Executive Director of Instruction is personally responsible for payment of all such costs.

The District accepts no liability or other responsibility for costs related to long distance phone calls, commercial services accessible on Internet, flat or metered surcharges, or any other costs which might be related to the use of the Internet. Individual users are not to incur charges which may, in any fashion, be invoiced to the District without prior purchase order.

DENIAL OF USE AND OTHER LEGAL ACTIONS

Should misuse of an Englewood Schools access to the Internet include an action or actions which are punishable under city, state, or federal law, denial of use and Internet access will constitute only the first step of action against a former network user. For instance, if software theft is suspected, evidence will be turned over to a law enforcement official. If corruption of District data or other sabotage is suspected, the District may seek prosecution.

RESPONSIBILITIES OF THE DISTRICT

There is no guarantee that there will be a) no interruptions in service; b) no drops in performance; c) a continuation of funding to support Internet access. Also, the District makes no warranties, expressed or implied, that software installed on any user station or network server or any hardware or wiring installed by the District will provide the functions of performance expected by any user, nor that data is error free.

RESPONSIBILITIES OF THE USER

Each licensed and approved user is responsible for using an Englewood Schools access to the Internet responsibly and in a manner which complies with the aforementioned rules. The user is responsible for all of his or her actions on the Internet. Applications for and acceptance of a license acknowledges and accepts that liability. In case of a student who is granted license to use a District computer and Internet access, a parent must agree to accept responsibility for any action said student takes while using these resources. That responsibility extends to any resultant financial or other legal liability, to the extent permitted and limited by Colorado law.

Neither the District nor an Internet provider accepts any responsibility for material which is accessible on the Internet or for improper use of the Internet by anyone accessing either by use of a District site. Although the District will seek to exclude improper use, each user is liable for his/her own actions.

ADOPTED: May 6, 2008