

ENGLEWOOD LEADERSHIP ACADEMY



APPLICATION PACKET

3800 South Logan
Englewood, CO 80113
303-806-2543

**ENGLEWOOD SCHOOLS
ENGLEWOOD LEADERSHIP ACADEMY**

READ CAREFULLY!!

ELA is a "school of choice". Students must demonstrate that they are eligible based on the eligibility criteria listed. Once a complete application is received, it will be reviewed by a committee and you will be notified of acceptance by phone call or mail. **Only students who have submitted a complete application will be reviewed for eligibility.** This checklist will help you to ensure that you submit a complete application.

CHECKLIST FOR REGISTRATION

- _____ \$75.00 student activities yearly fee (payable to ELA after acceptance)
- _____ Personal Data Sheet
- _____ Current report card AND CSAP (or other standardized test) scores from previous year
- _____ Student Self Evaluation
- _____ Parent /Guardian Evaluation
- _____ Recommendation Forms from Current Teachers
- _____ Permission Slip for Extended Learning Outside the Classroom
- _____ Expulsion Form
- _____ Student Essay
- _____ Health Form
- _____ Immunization Notice/Record
- _____ Parent Volunteer Form
- _____ Conduct Agreement
- _____ Media Release Forms
- _____ Internet Form

These items may be faxed to the E.L.A. office at: (303) 806-2296

ALL items in this checklist, except the registration fee, must be turned in before your application can be considered. You will be notified promptly after all items are received.

Application

International Baccalaureate Middle Years Programme Candidate School

Englewood Leadership Academy

Please make sure to read through this packet for important information regarding the application process for ELA.

Englewood Leadership Academy will be accepting applications for the next school year beginning in January.

**Early Applications: Deadline: Friday, January 29, 2010, 3:30pm
Notification of acceptance on early applications will be February 5, 2010.**

Second Round Applications: Deadline: March 19, 3:30pm, with notification of acceptance on March 26, 2009

Additional applications may be accepted through July, if spaces are available. ELA has limited enrollment and admits students whose complete applications demonstrate high academic interest, motivation, effort, and good citizenship.

Application Process

Completed applications, which include Recommendation Forms from the student's current Math & Language Arts teachers are due at Englewood Leadership Academy no later than 3:30pm on the deadline date. All completed applications will be reviewed by the selection committee on, and not before the deadline dates.

Those students accepted into the program will be notified by phone.

What is IB-MYP?

IBMYP (International Baccalaureate Middle Years Programme) at ELA is an academic program for highly motivated students who have demonstrated solid academic skills and a high degree of personal responsibility. The curriculum will follow guidelines set forth by the International Baccalaureate Organisation (IBO).

The educational aim of the programme is to awaken the intelligence of students and teach them to relate the content of the classroom to the realities of the world outside school. Combined with their knowledge and critical thinking, students will engage in enriching and challenging experiences that emphasize the ideals of international understanding and citizenship. For more information, please visit ibo.org

Englewood Leadership Enrollment Criteria Guidelines

The Englewood Leadership Academy is a public middle school of choice. In the 2009/2010 school year, ELA is an International IBMYP candidate school with grades 6 through 9. Our school provides a challenging curriculum for highly focused learners that will follow guidelines set forth by the International Baccalaureate Organization (IBO). The small student to teacher ratio ensures that students are challenged to learn with a process oriented and individualized learning plan that best suits the needs of students. Leadership development and community service are also critical components of the ELA curriculum. The faculty, staff, students, and parents at ELA are committed to ensuring that the environment of the school is one of acceptance, cooperation and excellence. Englewood Leadership Academy students should be those that strive to realize their academic potential, take responsibility for their learning, and are inspired and determined to be their personal best.

The student who would likely succeed at Englewood Leadership Academy is a student that:

- Needs a highly challenging curriculum
- May be bored for lack of challenge
- Thrives in a small, accepting community of learners
- Needs personal attention to harness their potential
- Desires an environment that is highly focused on academic achievement
- Wants to develop leadership qualities
- Wants to avoid disruptive behavior and classroom disruptions
- Wants to take ownership and responsibility for learning

ELIGIBILITY CRITERIA

Students must demonstrate eligibility for enrollment at ELA by presenting :

- Evidence of grade level or above grade level proficiency and/or high level of motivation for learning
- Evidence of ability to meet high standards of work completion, work quality, and ability to meet deadlines
- Evidence of self motivation, ability to access resources and work independently
- Evidence of striving for self improvement
- Evidence of responsible conduct in and out of the classroom

Englewood Leadership Academy - IBMYP Guidelines

A. Student Grades/ Probation

1. If an ELA student has a grade point average that is lower than 2.75 at the end of a grading quarter, a conference with student and parent is required and the student will be notified that he/she is on academic warning. The student will receive counseling with the core team to assist the student in developing a plan to improve his/her performance.
2. If an ELA student continues to receive failing grades, he or she may be placed on academic probation with a contract. Failure to meet the probation contract will result in the student being asked to exit the program.
3. Students who show marked academic improvement after exiting the program may reapply to ELA for the following year.

B. Responsibility Marks-Yellow Cards

1. Students carry a yellow card to classes that provides immediate feedback on how well they are meeting their student responsibilities, such as bringing materials to class, completing assignments, and their overall conduct. They must earn 85% of their points each week to remain in good standing.
2. If a student fails to make the 85%, they are required to go to the student Appeals Board. Appeals board members help the student devise a plan to be more successful and a contract is written.
3. Usually students are able to correct problems with the Appeals Board. If responsibility problems continue, the faculty will hold a conference with the student and family to write a more serious warning contract.

B. Community Service

1. The student will be expected to perform 50 hours of Community Service per year, to keep a journal provided by ELA, which documents this service.
2. Students may begin to accumulate the required Community Service hours the summer proceeding the academic year.
3. If the student fails to submit logs to show adequate progress toward the required Community Service hours by the end of the second trimester, he/she will receive a notification of probation. The student will receive counseling to assist in developing a plan to complete the missing Community Service before the end of the school year.
4. If a student does not complete the required amount of Community Service for the year or the Community Service Journal, the student will not be allowed to continue with the program for the following academic year.

ENGLEWOOD SCHOOLS
Personal Data Sheet – Englewood Leadership Academy

Student Information:

Legal Name _____ Grade _____ Sex: M F
Address _____ Phone _____
City _____ State _____ Zip _____
Birthdate _____ Birthplace _____

Mother or Legal Guardian:

Father or Legal Guardian:

Name _____ Name _____
City _____ State _____ Zip _____ City _____ State _____ Zip _____
Place of Employment _____ Place of Employment _____
Occupation _____ Phone _____ Occupation _____ Phone _____
Student lives with: Both Parents ___ Father ___ Mother ___ Other _____

If other, explain: _____
Number of Brothers: Older ___ Younger ___ Sisters: Older: ___ Younger: ___

IN CASE OF AN EMERGENCY (When parents cannot be reached) call the following:

Name _____ Phone _____
Name of Last School Attended: _____ Grade: _____
Address/phone number of Last School Attended _____

Have you previously attended an Englewood School? Yes _____ No _____

If Yes, list the name of the school and dates of attendance below:
_____ From _____ to _____

Has your child previously received Special Education Services? Yes _____ No _____

Has your child previously been identified as handicapped? Yes _____ No _____

Health problems of Student: _____

Ethnicity designation of student (please circle only one)
American Indian Asian or Pacific Islander Black – not of Hispanic origin
Hispanic White – not of Hispanic origin
Primary language spoken in home _____

Student Self-Evaluation

Student Name _____

Instructions: Please check only one choice. Additional comments may be written on a separate sheet.

	Always	Usually	Sometimes	Never
1) Do you try to show your best work on class assignments, tests, projects and homework?	_____	_____	_____	_____
2) Do you turn in homework and outside class projects on time?	_____	_____	_____	_____
3) Do you show respect for self and others?	_____	_____	_____	_____
4) Do you like to read outside of school? What is something you've read recently?	_____	_____	_____	_____
5) Do you like learning new things? What is something new you've learned recently?	_____	_____	_____	_____
6) Do you do your homework without being told?	_____	_____	_____	_____
7) Do you seek out opportunities to help individuals/groups in your neighborhood or community?	_____	_____	_____	_____
What things have you done?				

If there is anything else about yourself that you think would help us make our decision, please feel free to include a separate sheet with a brief explanation.

Student Signature

Parent/Guardian Evaluation

Instructions: Please check only one choice. Additional comments may be written on a separate sheet.

	Always	Usually	Sometimes	Never
1) Does your child try to show his/her best work on class assignments, tests and projects?	_____	_____	_____	_____
2) Does your child turn in homework and outside class projects on time?	_____	_____	_____	_____
6) Does your child like to read outside of school?	_____	_____	_____	_____
7) Does your child like learning new things?	_____	_____	_____	_____
9) Does your child do his/her homework without being told?	_____	_____	_____	_____
10) Does your child balance outside responsibilities and school demands ?	_____	_____	_____	_____
12) Does your child show excitement and enthusiasm for learning?	_____	_____	_____	_____
14) Does your child demonstrate time management skills?	_____	_____	_____	_____

Other things you would like us to know about your student:

Parent/Guardian Signature _____

Language Arts Teacher Recommendation Form

Return this form directly to:

Englewood Leadership Academy
3800 S. Logan St.
Englewood, Co 80113
Fax: (303) 806-2296

Student Name (please print)

(Last) (First) (Middle)

School Student Currently Attends: _____

Teacher Name (please print)

TO THE TEACHER: The above named student is applying to the candidate IBMYP (International Baccalaureate Middle Years Programme) at Englewood Leadership Academy. This program is designed for highly motivated students and students who have a positive attitude toward learning, solid academic skills, and a good sense of personal responsibility. Please complete the questionnaire below by checking the box which best describes the student. Additional comments that you think will be helpful to our selection committee may be written on the back of this form. Your time and professional judgment in completing this form are appreciated. This form will remain confidential. Please return this form by March 22, May 10, or June 8, depending on which deadline comes next.

What are the first three words that come to mind to describe this student:

1. _____ 2. _____ 3. _____

- | | | | | |
|------------------------------------|---|---|--|--|
| 1. Ability to work in a group | <input type="checkbox"/> has great difficulty | <input type="checkbox"/> sometimes has difficulty | <input type="checkbox"/> usually effective | <input type="checkbox"/> always works well |
| 2. Classroom conduct | <input type="checkbox"/> frequent disruptions | <input type="checkbox"/> occasional misconduct | <input type="checkbox"/> usually good behavior | <input type="checkbox"/> good conduct |
| 3. Written expression | <input type="checkbox"/> poor | <input type="checkbox"/> limited | <input type="checkbox"/> good | <input type="checkbox"/> excellent |
| 4. Ability to express ideas orally | <input type="checkbox"/> limited | <input type="checkbox"/> has some difficulty | <input type="checkbox"/> good | <input type="checkbox"/> exceptional |
| 5. Reading comprehension | <input type="checkbox"/> limited | <input type="checkbox"/> has some difficulty | <input type="checkbox"/> good | <input type="checkbox"/> exceptional |
| 6. Daily preparation for class | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> excellent |
| 7. Use of time | <input type="checkbox"/> poor | <input type="checkbox"/> occasionally wastes | <input type="checkbox"/> usually uses well | <input type="checkbox"/> always uses effectively |
| 8. Consistency in completing work | <input type="checkbox"/> poor | <input type="checkbox"/> has some difficulty | <input type="checkbox"/> has occasional problems | <input type="checkbox"/> always completes work |

9. Follows directions	<input type="checkbox"/> rarely	<input type="checkbox"/> needs much explanation	<input type="checkbox"/> occasionally needs help	<input type="checkbox"/> quickly & effectively
10. Critical thinking	<input type="checkbox"/> limited	<input type="checkbox"/> fair	<input type="checkbox"/> frequently perceptive	<input type="checkbox"/> exceptionally perceptive
11. Seeks help when needed	<input type="checkbox"/> rarely	<input type="checkbox"/> occasionally	<input type="checkbox"/> usually	<input type="checkbox"/> always
12. Effort/drive	<input type="checkbox"/> limited	<input type="checkbox"/> sporadic	<input type="checkbox"/> usually good	<input type="checkbox"/> maximum
Overall Recommendation:	<input type="checkbox"/> Cannot recommend	<input type="checkbox"/> recommend with reservations	<input type="checkbox"/> recommend	<input type="checkbox"/> highly recommend

Please comment if you recommend with reservations;

Additional comments:

Teacher Signature _____ Date _____

Math Teacher Recommendation Form

Return this form directly to:

Englewood Leadership Academy
3800 S. Logan St.
Englewood, Co 80113
Fax: (303) 806-2296

Student Name (please print)

(Last) (First) (Middle)

School Student Currently Attends: _____

Teacher Name (please print)

TO THE TEACHER: The above named student is applying to the candidate IBMYP (International Baccalaureate Middle Years Programme) at Englewood Leadership Academy. This program is designed for highly motivated students and students who have a positive attitude toward learning, solid academic skills, and a good sense of personal responsibility. Please complete the questionnaire below by checking the box which best describes the student. Additional comments that you think will be helpful to our selection committee may be written on the back of this form. Your time and professional judgment in completing this form are appreciated. This form will remain confidential. Please return this form by March 22, May 10, or June 8, depending on which deadline comes next.

What are the first three words that come to mind to describe this student:

1. _____ 2. _____ 3. _____

- | | | | | |
|-----------------------------------|---|---|--|---|
| 1. Ability to work in a group | <input type="checkbox"/> has great difficulty | <input type="checkbox"/> sometimes has difficulty | <input type="checkbox"/> usually effective | <input type="checkbox"/> always works well |
| 2. Classroom conduct | <input type="checkbox"/> frequent disruptions | <input type="checkbox"/> occasional misconduct | <input type="checkbox"/> usually good behavior | <input type="checkbox"/> good conduct |
| 3. Written expression | <input type="checkbox"/> poor | <input type="checkbox"/> limited | <input type="checkbox"/> good | <input type="checkbox"/> excellent |
| 4. Able to express ideas orally | <input type="checkbox"/> limited | <input type="checkbox"/> has some difficulty | <input type="checkbox"/> good | <input type="checkbox"/> exceptional |
| 5. Daily preparation for class | <input type="checkbox"/> poor | <input type="checkbox"/> fair | <input type="checkbox"/> good | <input type="checkbox"/> excellent |
| 6. Use of time | <input type="checkbox"/> poor | <input type="checkbox"/> occasionally wastes | <input type="checkbox"/> usually uses well | <input type="checkbox"/> always uses effectively |
| 7. Consistency in completing work | <input type="checkbox"/> poor | <input type="checkbox"/> has some difficulty | <input type="checkbox"/> has occasional problems | <input type="checkbox"/> always completes work |
| 8. Follows directions | <input type="checkbox"/> rarely | <input type="checkbox"/> needs much explanation | <input type="checkbox"/> occasionally needs help | <input type="checkbox"/> quickly & effectively |
| 9. Critical thinking | <input type="checkbox"/> limited | <input type="checkbox"/> fair | <input type="checkbox"/> frequently perceptive | <input type="checkbox"/> exceptionally perceptive |
| 10. Seeks help when needed | <input type="checkbox"/> rarely | <input type="checkbox"/> occasionally | <input type="checkbox"/> usually | <input type="checkbox"/> always |

11. Effort/drive

limited

sporadic

usually good

maximum

**Overall
Recommendation:**

**Cannot
recommend**

**recommend with
reservations**

recommend

**highly
recommend**

Please comment if you recommend with reservations;

Additional comments:

Teacher Signature _____ Date _____

ENGLEWOOD SCHOOLS
ENGLEWOOD LEADERSHIP ACADEMY
Expulsion Form
(to be completed by current school)

Date:

_____ has made application to enroll at Englewood Leadership Academy. In an effort to be supportive of your school district's discipline policies, we would appreciate your taking the time to complete the items below. Students currently expelled are not permitted to enroll at Englewood Leadership Academy.

Is this student expelled or facing an expulsion hearing from your district? _____

If yes, please explain the reason(s): _____

School Seal

Signature of School Official and Title

Thank you for your time.

Student Essay

Please write an essay describing why you would like to attend Englewood Leadership Academy. Include reasons why you would be an asset to ELA and explain why your parents want you to attend this school. Present your best essay skills in final draft form. Include the essay in your application packet.

**ENGLEWOOD SCHOOLS
ENGLEWOOD LEADERSHIP ACADEMY**

Conduct Agreement

Englewood Leadership Academy students are expected to be proactive with regard to their education, taking responsibility for learning, and maintaining communication with their teachers and parents. To remain in good standing at ELA, a student must:

- Maintain a 2.75 GPA
- Maintain 85% of their points on the yellow card
- Show consistent effort
- Conduct themselves in a respectful manner, and abide by the “We Agree” statements
- Fulfill their Community Service requirements

All students will seek to resolve conflicts by being proactive and working toward win/win resolutions.

All Englewood School District rules and regulations will apply to Leadership Academy students. In addition, students will voluntarily withdraw from school for use or possession of drugs, drug paraphernalia, alcohol, or weapons; or for fighting during school or at any school sponsored activity.

Student signature _____

Parent signature _____

Date _____

ENGLEWOOD SCHOOLS
ENGLEWOOD LEADERSHIP ACADEMY

Media Release Form

Dear ELA families,

Yes, it's yet another letter for your signature! We have had the pleasure of being visited by many newspapers and TV stations that are interested in our program. Several students have been interviewed, photographed and filmed answering questions about our school. It has come to our attention that our school district requires written permission from parents before a student appears in the paper or on television. Having this signature allows us to know if there are families who are uncomfortable with these situations and do not wish for their students to participate in any interviews or photo shoots.

Please send this completed letter with your student as soon as possible.

I **DO NOT** wish for my student to be photographed, videotaped or interviewed by the media.

Student's name _____

Parent signature _____

I **GIVE** my permission for my student to be photographed, videotaped or interviewed by the media about school programs.

Student's name _____

Parent signature _____

Thank you,

ELA Faculty

**ENGLEWOOD SCHOOLS
APPLICATION FOR INTERNET ACCESS LICENSE
(STUDENTS)**

NAME: _____

STREET ADDRESS: _____

CITY, STATE, ZIP: _____

SCHOOL: _____

HOME PHONE: _____

(This application must be signed and dated before it will be considered. By signing this application, you acknowledge that you have received and read the attached terms and conditions for access. As a licensed user, you will agree to abide by those terms and conditions and all revisions thereof.)

APPLICANT'S SIGNATURE:

DATE:

PARENT'S/GUARDIAN'S SIGNATURE:

DATE:

(Parent or guardian signature is required for a student license. Signing the form releases the Englewood School District from any and all liability for any use of the District's access to the Internet which violates our terms and conditions for access. Students will be held responsible for using these resources responsibly, but constant supervision of that usage is not possible. The student's parent or guardian hereby agrees to share with the student all such responsibility and any and all resulting liabilities within the limits of Colorado law.)

**PERMISSION FOR EXTENDED LEARNING EXPERIENCES
OUTSIDE THE CLASSROOM**

_____ Has my permission to participate in school related experiences outside the classroom and that I, the undersigned parent or guardian, accept all responsibility for him/her during this experience. It is understood by the undersigned that rules pertaining to the experience have been discussed and must be complied with at all times. In the event of serious violation of rules (i.e., repeated failure to stay with the group or repeated failure to comply with safety regulations) the student may be sent home immediately, by public transportation at parent's expense.

Parent/Guardian Signature _____ Date _____